



REQUEST FOR EXCEPTION TO INFORMATION TECHNOLOGY STANDARDS AND POLICIES

INFORMATION TECHNOLOGY DEPARTMENT
SFN 51687 (7-2004)

Request Number (ITD Use Only)

Department Name

Department of Human Services

Department Number

325

Contact Person

Jennifer Witham

Telephone Number

328-2570

Standard/Policy for Which Exception is Requested

☒ Information Technology Standard

Code Number

AS001-03

☐ Statutory Policy *

Indicate Requirement for which an Exception is Required

☐ Network Services

☐ Electronic Mail

☐ Hosting Services

☐ Application Server

☐ File & Print Server Administration

☐ Data Base Administration

Justification for Request (Statutory Policy Exceptions require a business case - <http://www.state.nd.us/ea/standards/doc/exception-bc.rtf>)

Our IT staff has received a request to do a small scale development project for a Developmental Disabilities authorization database. We would like to use Lotus Notes to complete this request as a short term solution. The estimated cost for this project is between \$6500 - \$7000.

Alternative technology or service and its impact

In April of 2004, DHS received an initial cost estimate from ITD to migrate several current applications from Lotus Notes to a standard alternative. At that time, no clear (cost effective) standard could be identified at that time, and the project was basically put on hold. We are investigating .NET and are also interested in the outcome of the Sharepoint pilot with the EA process. However, for the immediate future, Lotus Notes continues to be our best alternative. Additionally, we understand that this functionality, i.e the authorization database for DD, will most likely be incorporated into our MMIS replacement project - as this data ultimately is fed into that system.

Cost of Item

\$6,500.00

Signature

Jennifer Witham 3-8-5

Information Technology Department

☐ Approved

☐ Denied

Expiration Date

Conditions/Explanation

Signature (ITD Operations)

Office of Management and Budget (Required for statutory policy exceptions to NDCC 54-59-22) *

☐ Approved

☐ Denied

Expiration Date

Conditions/Explanation

OMB Signature

* NDCC 54-59-05.2 and 54-59-22. Required use of network services, electronic mail, file and print server administration, data base administration, application server, and hosting services.